



# Declaration Certificate/Diploma Program (second credential)

Registrar's Office Halifax NS B3M 2J6 (902) 457-6117 FAX (902) 457-6498  
[registration@msvu.ca](mailto:registration@msvu.ca)

Use this form to declare a second credential such as a Certificate or Diploma. Complete the form, obtain a signature from the Modern Languages Department Chair if declaring a French certificate, and return the form to the Registrar's Office.

Student ID# Last Name First Name(s)

Apartment/Street Town/City Province Postal Code

Current Program of Study ( ) Phone Number Mount Email Address

### Declaring Certificate

I am:

- Adding
- Replacing existing
- Deleting
- Proficiency in French\*
- Advanced certificate of Proficiency in French\*
- Accounting
- Business Administration
- Tourism and Hospitality Management
- Nonprofit Leadership
- Marketing

**\*For French certificates only:**

Modern Languages Department Chair's Approval Signature

Approval Date

### Declaring Diploma

I am:

- Adding
- Replacing existing
- Deleting
- Business Administration
- Tourism and Hospitality Management

**Please check myMount to confirm your declaration/change.**

Date

Student Signature

Mount Saint Vincent University abides by the Personal Information Protection and Electronic Documents Act (PIPEDA) and the Freedom of Information and Protection of Privacy (FOIPOP) Act. For further information on these acts, please refer to the University Calendars.