



# Declaration/Change of Program

Registrar's Office Halifax NS B3M 2J6 (902) 457-6117 FAX (902) 457-6498

[graduate@msvu.ca](mailto:graduate@msvu.ca)

Student ID# \_\_\_\_\_ Last Name \_\_\_\_\_ First Name(s) \_\_\_\_\_

Apartment/Street \_\_\_\_\_ Town/City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Current Program of Study \_\_\_\_\_ (\_\_\_\_\_) Phone Number \_\_\_\_\_ Mount Email Address \_\_\_\_\_

## Change of Degree

\_\_\_\_\_  
New Degree Program

\_\_\_\_\_  
Department's Approved Signature  
*(subject to review by Graduate Admissions)*

\_\_\_\_\_  
Approval Date

\_\_\_\_\_  
Graduate Admissions Approval Signature

\_\_\_\_\_  
Approval Date

## Program Concentration

\_\_\_\_\_  
Concentration

\_\_\_\_\_  
Approved Signature

\_\_\_\_\_  
Approval Date

Note: This form cannot be used if you wish to change your program to **MA** or **MSc** degree, as these are limited enrolment programs. You must formally apply through the Admissions Office.

- Staff Only:
1. Student completes declaration/change of program form and takes to appropriate graduate department for approval
  2. The signed form will be returned to the appropriate administrative staff.
  3. Administrative staff will prepare a **Revised Graduate Program Data Form** to be sent to [graduate@msvu.ca](mailto:graduate@msvu.ca) along with the declaration/change of program form.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

Mount Saint Vincent University abides by the Personal Information Protection and Electronic Documents Act (PIPEDA) and the Freedom of Information and Protection of Privacy (FOIPOP) Act. For further information on these acts, please refer to the University Calendars.