

Committee on Research and Publications

| DOC# | CRP.POL.005 |
|----------------|---|
| Title | Terms of Reference (Senate By-Law # 14.8) |
| Document Type | Policy |
| Effective Date | When approved by Senate |
| Version | 3.0 |
| Prev. Version | 2.0 |
| Next Review | 2024 |

Authority

This is a Standing Committee of Senate.

Purpose

To encourage research and publications within the university, to act as the peer review committee for the allocation of internal research funds, and to advise Senate on research policy and priorities.

Membership

ex officio member:

Associate Vice-President (Research) - Chair

elected members:

Eight members from the Eligible Faculty Complement to include at least one professional librarian and at least one from each of the following disciplinary areas: humanities, social sciences, education, sciences*, and professional programs.

Functions

- To review and to recommend on the university's research policies and to recommend annually on the internal funding of research;
- To report annually to Senate on the internal funding of research;
- To establish criteria to be followed in the disbursement of monies received from granting councils and internal sources;
- To adjudicate as peer reviewers, faculty applications for research funding and to make recommendations regarding the allocation of research funds;
- To encourage both publication and research knowledge communication;
- To serve as the selection committee for the Award for Research Excellence and the Early Career Research Award;
- To provide other Senate Committees with feedback for policies/guidelines as required;
- To advise the Associate Vice-President (Research) on matters relating to research integrity and scholarship as required;

*One CRP member with relevant background and knowledge with animal care policies and procedures shall also assume the responsibility of representing MSVU on the Joint SMU-MSVU Animal Care Committee (Joint ACC), as per the Canadian Council on Animal Care (CCAC). In the event that the CRP cannot provide a member to the Joint ACC, the AVP (Research) will appoint another MSVU faculty member.

The MSVU faculty representative will attend Joint ACC meetings, and will take the lead in organizing and hosting, with the support of the MSVU's Research Office, one annual Joint ACC meeting to be held on the MSVU campus. As a consequence of fulfilling this particular appointment responsibility, this member of the CRP will be asked to review a reduced number of research applications.