Commit

**University Research Ethics Board (UREB)**



**REB.FORM.010 | Ethics Review of Research Cleared by another**

**Canadian REB**

If MSVU Faculty/Staff/Students are involved with a research study that has **already** received REB Clearance from a Canadian institution (e.g., university, hospital, teaching hospital) that adheres to the TCPS, the MSVU UREB does not require MSVU members to complete a full and separate application. Please complete this form and attach all documentation as requested below. Review of this application will be expedited where appropriate.

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| Section A – Applicant Information | |
| 1. MSVU Researcher | Click or tap here to enter text. |
| 2. Department/Faculty | Click or tap here to enter text. |
| 3. Email Address (MSVU email only) | Click or tap here to enter text. |
| 5. Category of Researcher | Choose an item.  If you chose Other, please specify:  Click or tap here to enter text. |
| \*Please provide your supervisor’s or MSVU Faculty Sponsor’s information below (if applicable) | |
| 6. Supervisor | Click or tap here to enter text. |
| 7. Supervisor’s Email (MSVU email only) | Click or tap here to enter text. |
| 8. Supervisor’s Telephone Number | Click or tap here to enter text. |

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| Section B – Research Funding | |
| 1. Research Funding Status | Choose an item. |
| 2. Grantor (Please select all that apply) | Tri-Council (SSHRC, CIHR, NSERC)  Internal  Other  (Please specify other grantors): Click or tap here to enter text. |
| 3. Principal Investigator or Nominated Principal Investigator - see [REB.INFO.001 REB Glossary of Terms.pdf (msvu.ca)](https://www2.msvu.ca/sites/ResearchDocumentCentre/Research%20Ethics%20%20Human/REB.INFO.001%20REB%20Glossary%20of%20Terms.pdf) on funding | Click or tap here to enter text. |
| 4. Grant Number(s) | Click or tap here to enter text. |
| 5. Grant Title if different from REB File | Click or tap here to enter text. |
| 6. Funding Period: | Start Date: Click or tap to enter a date.  End Date : Click or tap to enter a date. |

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| **Section C - Canadian REB Approval** | |
| Originating Canadian Institution | Click or tap here to enter text. |
| Name of REB | Click or tap here to enter text. |
| Approval Date | Click or tap to enter a date. |
| Expiry Date | Click or tap to enter a date. |
| Risk Assessment: | Minimal Risk  Exceeds Minimal Risk |
| Did this study receive scholarly review? | Yes  No  **Please explain**  Click or tap here to enter text. |

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| **Section D - MSVU Researcher Details** | |
| Please describe your role in this research study (max ½ page)  Click or tap here to enter text. | |
| What are the proposed dates of research? | Start Date: Click or tap to enter a date.  End Date : Click or tap to enter a date. |
| Documentation  **Please attach the following documentation**  REB Approval Certificate/letter  Copy of the application and all appendices, in final approved/cleared form | |
| If there are any additional information you wish to add, please include below:  Click or tap here to enter text. | |

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| Section E– Signature and Agreement | | |
| My/Our signature(s) below confirms that the above information is correct, up-to-date and that no unapproved procedures were used in this study. All events (adverse, unanticipated, privacy breaches) have been reported to the UREB. Furthermore, research results have/will be communicated to participants as outlined in the research ethics application. Proper safeguards as to confidentially and security of data will be maintained and data will be securely stored in accordance with MSVU policy and applicable legislation. | | |
| Signature of Faculty Supervisor (if applicable) | Name of Faculty Supervisor:  Click or tap here to enter text. | Date: Click or tap to enter a date. |
| Signature of MSVU Researcher | Name of MSVU Researcher:  Click or tap here to enter text. | Date: Click or tap to enter a date. |

**Submission Process:**

1. Researchers must submit the application electronically to [ethics@msvu.ca](mailto:ethics@msvu.ca)
2. Please note that recruitment and data collection may not begin until a certificate of Research Ethics Clearance has been issued.
3. Researchers may **only** use letters and/or numbers for file names and must refrain from using any special characters (e.g., #; &; etc.).
4. All documents in the appendices must be clearly labeled and reflect how they are referenced in the application.
5. Note -  **only 2 attachments** are permitted for submission– the application (1) and the combined appendices (2)
6. Application packages shall only be accepted in the form of Word documents (\*.doc or \*.docx) or Portable Document Format (\*.pdf)

For details on specific submission criteria, please see the following Guidance Documents:

* [REB.INFO.401](https://www2.msvu.ca/sites/ResearchDocumentCentre/Research%20Ethics%20%20Human/REB.INFO.401%20Faculty%20and%20Staff%20Submission%20Process.pdf) – Faculty & Staff
* [REB.INFO.402](https://www2.msvu.ca/sites/ResearchDocumentCentre/Research%20Ethics%20%20Human/REB.INFO.402%20Graduate%20Student%20Submission%20Process.pdf) – Graduate Students
* [REB.INFO.403](https://www2.msvu.ca/sites/ResearchDocumentCentre/Research%20Ethics%20%20Human/REB.INFO.403%20Undergraduate%20Student%20Submission%20Process.pdf) – Undergraduate Students

***Acknowledgement****:* The University Research Ethics Board wishes to extend its appreciation to the Research Ethics Board at Saint Mary’s University, for permission to embed several aspects of their ethics applications into this current UREB iteration.